



Firs Primary School
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 Head Teacher: Mr D Shakeshaft



21/01/2020

Dear Parents,

We have arranged for parent meetings to take place on **Tuesday 4th February** or **Wednesday 5th February** as per our previous text message. *If you are not receiving text messages, please update your number with the office.*

At this meeting you will have an opportunity to look at your child’s work; hear about their conduct, effort and achievements and set targets with the teacher for further development.

You will be told if your child is on track to meet age-related expectations in reading, writing and maths.

You will be told if they are retaining the knowledge and developing the skills appropriate to expectations in science, history, geography, RE, PE, art, design & technology, computing and music.

As you will be aware, we need to offer an additional language and will be launching Spanish in the summer term.

We will also discuss punctuality and attendance.

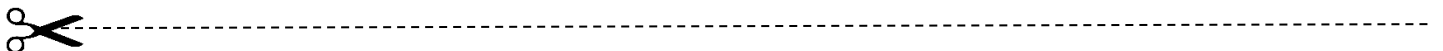
Most importantly, you will have an opportunity to see your child’s teacher face to face.

You can come and see your child’s work before and after your face to face appointment. Appointments will last for ten minutes. Teachers will need to see the next people every ten minutes – so it may be necessary to make further appointments if it looks like your session needs to be longer.

We also reserve the right to move appointments around on the evening in order to prevent long queues from building up.

Teachers have lists of brothers and sisters and, where possible, will try to keep appointments close together for families. The first appointment will be at 3:40pm and the last at 6:00pm. School will be closed and locked at 6:20pm.

Please complete and return the slip below in order to secure your appointment early. Sign-up sheets for remaining slots will be put up on Tuesday 28th January.



Your name:				
Child’s name:				
Child’s class:				
Please choose one block of appointments as your preferred time slot. We cannot guarantee that you will be allocated this slot but will do our best to fit you in. Tick ONE box on your preferred day.				
Tuesday 4th February				Use this box to tell us anything else you’d like us to know
BLOCK 1 (5 appointments)	3:40pm	to	4:20pm	
BLOCK 2 (5 appointments)	4:30pm	to	5:10pm	
BLOCK 3 (5 appointments)	5:20pm	to	6:00pm	
Wednesday 5th February				
BLOCK 1 (5 appointments)	3:40pm	to	4:20pm	
BLOCK 2 (5 appointments)	4:30pm	to	5:10pm	
BLOCK 3 (5 appointments)	5:20pm	to	6:00pm	

